OKLAHOMA MUSIC TEACHERS ASSOCIATION
Minutes of the Board
Jan 16, 2016
University of Oklahoma, Norman

The meeting was called to order by President Barbara Fast at 11:10 am
Recording Secretary Jo Dee Davis called the roll. Sixteen members were present, establishing a quorum.

The minutes of the May 28, 2015 board meeting were approved as read.

NEW BUSINESS

Recommendations from the Executive Committee:

Sandra Meyer, Auditions and Competitions Committee Chair, made the following recommendations:

1) Students who have passed the Level 12 Theory prior to their senior year of high school will be allowed to receive the Theory Award the same year that they complete that level. MP

2) Recommendations were also made regarding the certificates at auditions and competitions.
   a. There will be no certificates given to participants for District and State Achievement Auditions.
   b. There will be no certificates given to participants in OMTA collegiate and MTNA performance categories, with the exception of winners, alternates and honorable mentions.
   c. There will be no certificates given to participants in Jr. Competition, with the exception of winners.
   d. There will be no certificates given to participants in Sr. Competition, with the exception of winners. MP

3) The Auditions Committee recommends eliminating the fee of $50 per competition for members who do not pay dues by September 1st. The one-time fee of $25, to be paid with the entry fee of the first audition or competition entered in that fiscal year, will continue to be in effect. MP

4) Kathy Wilson, Chair of the ad hoc Adjudication Committee, made the following recommendations:
   a. The addition of an Adjudication Coordinator, who will be a member of the Audition and Competitions Committee. The Adjudication Coordinator will be appointed by the Vice President for Auditions and Competitions, in consultation with the President. A committee of four will be appointed by the Adjudication Coordinator, in consultation with the Vice President for Auditions and Competitions. The members of the committee will include one teacher from East District, one from the West District, one non-piano teacher, and one collegiate teacher.
   b. The OMTA Adjudication Coordinator and Adjudication Committee will create and administer an adjudication webinar/seminar that will be required only for all OMTA District and State Achievement
adjudicators. The purpose of the webinar/seminar is to create a standard for writing critiques and the assignment of ratings. New adjudicators will attend a preliminary session prior to attending the seminar.

c. Adjudication Coordinator and the committee will create and maintain a list of adjudicators who have attended the seminar. This list will be made available to OMTA audition and competition chairs. Attending the webinar/seminar will be required in order to be on the approved adjudicators list. There will be a transition period of two years before the requirement goes into effect.

d. In order to be eligible to attend the webinar/seminar and to be an adjudicator, an attendee must have at least five years of teaching experience. He/she must be OMTA certified or MTNA certified and/or have a Bachelor’s degree in music. A teacher who has the required teaching experience but does not meet the other requirement may apply for an exception. Information regarding his/her training, a letter of recommendation, and previous judging experience should accompany his/her application. Applications will be considered by the committee on an individual basis. Each attendee will be asked to complete a form detailing his/her education, teaching experience, previous adjudication experience, and indicate the levels he/she feels most comfortable adjudicating.

5) William Spannagel, Treasurer, made the following recommendations:

a. To waive the State Conference registration fee for all members of the Executive Committee.  

b. To set a deadline for all financial reports from audition chairs of two weeks after the date of a center’s audition.

6) Terri Hlubek, Immediate Past President, made the following recommendation:

a. To dissolve the CFO accounts #198 and #65, and redirect the funds into the OMTA account in order to allow the funds to be utilized more effectively within OMTA and the community at large.

7) Thomas Labe, Web Master, made the following recommendation:

a. A recommendation was made to create a “Sponsored News” section on the home page of the OMTA website to post events that are not OMTA related but of interest to members. The charge for posting the event will be $25.00 per calendar month and would only be available to the first three sponsors per month.

8) Philelle McBrayer, Presidential Advisor, made the following recommendation:

a. Local Associations should notify the President and the Vice President for Membership when a member passes away. This person is memorialized at the Membership Meeting at the annual state conference. Local Associations should also notify the President when an OMTA member has lost a parent, spouse, or child. The President sends a sympathy card to the family stating that a donation to the MTNA Foundation will be made in that person’s name. At the end of each fiscal year OMTA sends to the MTNA Foundation a donation of $25 for each OMTA member, member’s parent, spouse, or child who has passed away. This donation, with a minimum of $250.00, supports the funding of the Oklahoma MTNA Foundation Fellow.
9) **Karen Harrington**, President-Elect, submitted the following request:

The Keys to Memory project is to benefit Alzheimer’s patients by placing Clavinova instruments in Alzheimer Care facilities within the state of Oklahoma, once funds become available. The intention is to provide students and teachers as volunteers to play or perform on a regular basis throughout each week and support the well being of this population within the state. **The request is for the endorsement and support from OMTA to pursue this opportunity.**

**REPORTS**

**President Barbara Fast** announced that Marji Fint received the MarySue Harris Studio Teacher Fellowship Award for $3,000. This award is granted to the candidate who most clearly demonstrates a strong commitment to the music teaching profession. Also, it was announced that Davis Dorrough received the Piano Technicians Guild Foundation Scholarship of $1,000. Davis will be using his scholarship money to attend the Golandsky Institute Summer Symposium at Princeton University this summer.

**President-elect Karen Harrington** reported on the upcoming State Conference. The theme is “Music to Remember”. The conference artist is Jennifer Hayghe, who is Associate Professor of Piano at Colorado University. She will give a recital Friday evening and present three sessions. Beth Kingenstein is our clinician and will also be presenting three sessions. Lori Frazer, the Wellness Consultant from Yamaha Corporation, will be presenting sessions at the beginning of Friday and Saturday. Oklahoma’s former First Lady, Cathy Keating, will be our guest speaker and talk about the “Keys to Memory” program.

**Treasurer William Spannagel** reported on the financial statement for 2015. It was suggested that awards expenses be assigned to specific events to give a more accurate account of each event’s expenditures.

**Commissioned Composer Chair Skye Garcia** reported the nominations for the OMTA Commissioned Composer 2017 including: Mr. Cody Criswell, Dr. Jeffrey Loeffert, and Dr. L. Stephen Sewell. By vote of the committee Cody Criswell has been selected to be the OMTA Commissioned Composer 2017. A motion was made to approve this selection.

**MTNA Foundation Chair Michael Dean** reported that the call for nominations for the 2017 MTNA Foundation yielded two nominations, Barbara Fast and Myra Schubert. Barbara Fast, though honored, has declined the nomination, stating that Myra Schubert, due to her many years of service, is the best choice at this time. The 2017 MTNA Foundation Fellow will be Myra Schubert by acclamation. A motion was made to accept Myra Schubert by acclamation.

The 2016 MTNA Foundation Fellow, Thomas Labé, will be honored at the MTNA Foundation Gala.

**Immediate Past President Terri Hlubek** presented the Slate of Officers for 2016-2018:

- **President**        Karen Harrington
- **President-elect**  Heather Lanners
- **VP for Membership** Jennifer Tripi
- **VP for Auditions/Competitions** Sandra Meyer
- **VP for Local Associations** Kathy Wilson
- **VP for Communications** Thomas Labé
- **Recording Secretary** Jo Dee Davis
- **Treasurer**        Megan Ownbey
A motion was made to approve the slate as read.  

**Immediate Past President Terri Hlubek** submitted the nomination of Sandra Meyer for the 2016 Distinguished Teacher Award.  

**Immediate Past President Terri Hlubek** reported that the Document Committee (Philelle McBrayer, Sandra Meyer, Karen Harrington and Terri Hlubek) have been working to update the Policies and Procedures, and the Officer’s Responsibilities Handbook. The handbook will be made available to officers for 2016-2018.  

**Vice President for Membership Beverly Fitch** reported that there are 391 members in OMTA this year. OMTA is ranked #6 in percentage of nationally certified OMTA teachers by MTNA. Leon Whitesell will be recognized for his 50 years of membership at the OMTA Conference.  

**Vice President for Auditions and Competitions Sandra Meyer** stated that to be compliant with the IRS, a W-9 form should be provided to OMTA clinicians and judges. The IRS requests a W-9 from anyone who earns $600.00 or more in a calendar year. Further discussion included linking the form to the website and removing social security number request from the contract forms for future clinicians and judges.  

During the committee meeting, the rules regarding copyrighted music were discussed and clarified, and that no changes to the current policies are recommended. Final decisions were made on the size and structure of the medallions for those making a I or I- rating, with trophies to be continued for those making I+ ratings. It was decided that teachers may change theory levels up to one week after the entry deadline, as is the case with repertoire. Regarding repertoire, *The Guide to the Pianist’s Repertoire* 1st-4th editions by Maurice Hinson and Wesley Roberts were added to the list of recommended sources to consult for acceptable repertoire.  

Extensive revisions to update the website are ongoing. The most recent updates refer to “Rules for All Audition Chairs”. The six month minimum study was left in, as it can apply to both OMTA teachers and non-members who might want to enter students in our competitions. The six months now refers to total time studied instead of time studied with the current teacher. This is to comply with FTC requirements.  

**Vice President for Local Associations Kathy Wilson** will email all local Presidents to inform them about notifying the OMTA President and VP for Membership when there is a death of a member, a member’s parent, spouse or child.  

**IMTF Chair Davis Dorrough** reported to the board that a video about the benefits of OMTA membership has been created by Jessica Headley and posted to the OMTA website. The OMTA
Facebook page has been growing and has quickly become one of the best methods for keeping members up-to-date on OMTA news and events.

**CFO Foundation Chair Janet Romanishin** made a recommendation that the title of the CFO Foundation Chair be changed to OMTA Fellow Chair. The name of the CFO Foundation account will be changed to OMTA account.

**East District Co-President DeAnna Calhoun** reported the East District Conference made changes to the past year conference by going to a half-day format. She reported that pre-registration was not necessary, as there was no lunch, and that the event went very well.

**UPCOMING EVENTS**
- **MTNA National Conference, San Antonio, April 2-6, 2016**
- **OMTA State Conference, Oklahoma Christian University, June 2-4, 2016**

A motion was made to adjourn. Meeting adjourned at 2:40 p.m.

Respectfully submitted,
Jo Dee Davis
OMTA Recording Secretary