



JUNIOR COMPETITION CHAIR GUIDELINES

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JUDGES

The coordinator of each competition site will secure their judges. There will be a separate judge for each piano level (Grades 3-4, 5-6, 7-8) so that audition rooms can run concurrently. Any additional voice (Grades 7-8 only) or instrumental judge will be secured by the site coordinator as needed. [L]
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PERFORMANCE SCHEDULE [L] [SEP]

Performances are to be timed.

Maximum performance time is:

- a. Grades 3-4 - 4 minutes
- b. Grades 5-6 - 6 minutes
- c. Grades 7-8 - 7 minutes

Students will not be disqualified for exceeding time limitations in timed events, although they will be stopped when the time limit expires.

Schedule entrants in 6 minute intervals regardless of the time allowed for each age group. If you find several consecutive students with repertoire that is listed at 6 to 7 minutes (in Grades 5-6 and 7-8), you may leave a blank slot to avoid a schedule delay. Allow a scheduled 10 minute break after approximately every 1 1/2 hours. [L]
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DETERMINATION OF COMPETITION WINNERS RATIO [L] [SEP]

Notify Ron Lewis, Junior Competition Coordinator, immediately after receiving the entries and inform him of the number of entries in each category (3-4 grades; 5-6 grades; 7-8 grades). Also list if the entries are piano, voice, or orchestral instrument students. The Junior Competition

Coordinator will determine the number of winners. The ratio of winners is normally 30% of the total entries for each group. One Alternate may be selected for each winner if the quality of performance warrants. Honorable Mention may be given at the discretion of the judge. You may not have more than the number of winners allowed by the ratio. You may have fewer if the adjudicator determines that the quality of performance does not warrant more to be selected.

PERFORMANCE AWARDS

Trophies will be presented to the winners as winners are announced. Consult Junior Competitions Coordinator for procedure to obtain needed trophies.

OTHER PREPARATION

1. Obtain permission from audition site authorities to post signs and/or notices pertaining to the Competition.
2. Prepare critique sheets by entrant number.

Prior to the Competition, make sure the judges have received copies of the following:

1. Competition schedule
2. Two copies of adjudicator's contract
3. A sample Critique Sheet
4. OMTA Guideline for Adjudicators

ANNOUNCING THE WINNERS, ALTERNATES, HONORABLE MENTIONS

The Competition Chair decides when the announcement of winners and alternates will be made (after each group or at the end of the complete audition. The winners will have the option of performing on a winner's recital at the state conference. The private teacher will be responsible for completing the form available online giving information about student, selection to be performed, etc.

DAY AFTER YOUR COMPETITION^[L]_[SEP]

1. Mail or preferably email the list of winners - name, city, and their teacher's name to the Vice President for Competitions and Auditions and the Junior Competitions Coordinator.^[L]_[SEP]
2. Send the Financial Report and the Adjudicator's Contracts to the OMTA Treasurer.^[L]_[SEP]
3. Write a Thank You letter to the judges and the school, church or organization that allowed use of the facility.

APPLICABLE TO ALL OMTA COMPETITIONS AND AUDITIONS^[L]_[SEP]

Professional Image of OMTA: The audition Chair is a professional administrator before, during and after the event. The work of all OMTA members promotes the public image of the Association. The format of the Competition or Audition schedule, the neatness of signs, the sincerity in welcoming students, parents and teachers, and the kindness and tactfulness in dealing with problems directly affect the image of OMTA. The responsibilities of a Competition or Audition chair are many and time consuming, but afford a feeling of satisfaction for a job well done. Without your efforts OMTA could not provide for our students. At anytime, even during the actual Competition or Audition, contact the Vice President for assistance in any matter relating to that particular event.

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INITIAL RESPONSIBILITIES BEFORE THE COMPETITION OR AUDITION

1. Set the competition date, location and postmark entry deadline.
2. Select adjudicator(s) for the event.
3. Secure monitors, helpers, timers or any workers needed.
4. Prepare critique sheets report forms and instructions to monitors and workers. Prepare any signs or notices that will be needed on that day. The building and rooms used for the event must be clearly indicated for parents and students. A monitor or spokesperson should be on site at all times even during the lunch break.

DUES AND CERTIFICATION VERIFICATION^[L]_[SEP]

1. Dues for the current year must have been paid by June 30. If the dues are paid after June 30, there will be a one-time late fee of \$25 to enter competitions and auditions.

2. Immediately after receiving the entries, list the teachers and their teaching field plus the amount of their check and email to megownbey@hotmail.com. All teachers and adjudicators must be verified for certification and dues paid. Also cc your list to sgmeyeromta@gmail.com. In addition to this information, the Treasurer must have the teacher's checks by Certified Mail in order to make sure all checks clear prior to the Competition or Audition. DO NOT SEND CASH.

Student members may only enter students in OMTA District/State Achievement Auditions at the discretion of their major or pedagogy professor. The professor's signature must accompany the entry form.

TEACHERS' ENTRY FORM VERIFICATION

1. When you receive the entry form, check to make sure each form is filled out completely and correctly. Should the form be incomplete, notify the teacher immediately.

2. Reminder: a minimum of six months is required for the length of study, whether the student is new or a transfer student.

3. The teacher's studio address is the guideline to follow for the audition center requirement. Do not accept any entry outside of your audition center with the exception of the District Auditions which may obtain permission from another Audition chair to send students with scheduling conflicts to that center with the understanding that it must be in agreement with that chair to accept more students, plus a cc must be sent to the Vice-President for Competitions and Auditions. The Competition Chair decides when the announcement of winners and alternates will be made (after each group or at the end of the complete audition). When announcing winners, state the obligation of the student if selected as a winner or alternate and review scheduled times for each recital. The teacher also has the responsibility of informing winners and parents of their obligation to perform on the recital and to communicate the time request to the chair.

PERFORMANCE AWARDS

Prepare a Winner's Certificate (supplied by the Vice-President) for each Winner. Trophies will be presented to the winners following the recitals at the district conference. These trophies are intended for the performers at the District Conference ONLY.

OTHER PREPARATION

1. Obtain permission from audition site authorities to post signs and/or notices pertaining to the Competition.

2. Prepare critique sheets by entrant number.

Prior to the Competition, make sure the judges have received copies of the following:

1. Competition schedule

2. Two copies of adjudicator's contract

3. A sample Critique Sheet

4. OMTA Guideline for Adjudicators

THE DAY AFTER YOUR COMPETITION

1. Mail or preferably email the list of Winners, their name, their teacher's name, their repertoire and it's duration as well as their Recital preference time to: your District Co-Presidents

2. Send the same information to the Vice President for Competitions and Auditions

3. Send the Financial Report and the Adjudicator's Contracts to the OMTA Treasurer.

4. Write a Thank You letter to the judges and the school, church or organization that allowed use of the facility.

MONITOR INSTRUCTIONS

Meet with the Competition or Audition chair and adjudicators at the orientation session. Be pleasant and helpful to all students, parents and guests. ILLEGAL reproductions of printed music (either by hand or machine) including transpositions and transcriptions may not be used by performers or accompanists or provided for adjudicators. The only exception to this rule is for music that is out of print or still in manuscript (not published). In either of these cases, the student must present written

permission from the composer, publisher or the copyright holder. A teacher and Parent may be asked to sign a music release form. This rule is not based on the copyright law but is one made by MTNA in the interest of professional ethics. Reproduction of a single page but not the entire score may be used to facilitate page turns and the appropriate published score must also be present on the music stand and/or rack. Any violation of the above rule must be taken immediately to the chair before allowing the student to perform. Video or audio recording and photography at Competitions or Auditions are strongly discouraged and is a distraction to the performance and performer. This is the MTNA current position on this policy. Permit entrance in the audition room only between entrants. All OMTA Competitions and Auditions are open if the room size accommodates. Time the performance of each entrant at the Junior and Senior Competitions. Return music to the entrant. Music will not be mailed to the student or teacher at a later date. Discourage students, teachers and parents from conversing with adjudicators before or during the time allotted for the competition or audition. Monitors: Measures do not need to be individually numbered, only the beginning of each line or system (Grand Staff).

OMTA GUIDELINES FOR ADJUDICATORS

The aims and objectives of OMTA Competition and Auditions are to stimulate and encourage students.

PLEASE DO:

Make the student feel welcome. Permit the student a 10-15 second warm-up. Student determines what to play during the warm-up but may be stopped by the monitor or adjudicator if it is too long. Give clear, concise, constructive criticism dealing with specific elements in the Performance. Give some encouragement regardless how inadequate the performance. Make sure the comments substantiate the rating.

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PLEASE DO NOT:

Make comments that might discourage the student or reflect unfavorably on the teacher. Attempt to teach the student your own technical or musical theories. Ask the student to make changes in his/her performance by

omitting repeats or other changes in the interest of time. The student should play the entire piece only one time. Mark in the entrant's music. Make comments concerning the suitability or repertoire. (The listing of repertoire on the critique sheet indicates approval by the chair). If there is a question concerning the entry, confer with the chair immediately.

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REMEMBER:

All OMTA Competitions and Auditions are open to the public. Anyone desiring to observe may do so if the room is large enough. Video or Audio recording and photography at competitions and Auditions are strongly discouraged by MTNA/OMTA.

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