**SOCIAL MEDIA CHAIR**

2022

**Bylaws Article VII – Officers, Section 4**: Special duties of officers and elected board positions shall be found on the website.

 **The Social Media Chair (previously IMTF chair) will maintain all strategic social media communications on Facebook, Twitter, Instagram and/or other relevant platforms. This will increase the visibility and reputability of our organization. The officer will post in a timely manner OMTA Constant Contacts, important MTNA emails, and recognize the accomplishments of our OMTA teachers and performers. The officer will also serve as a member of the OMTA board and Communications Committee.**

1. Stay abreast of the national/state interests and concerns of the independent teacher and share that information with the Local Associations.
2. Represent OMTA at the MTNA conference by attending sessions and reporting information received to the Local Associations and to the OMTA Board. Send a representative if you are unable to attend.

\*Check *Policies and Procedures* for more information

\*Expenses incurred by this office may be reimbursed by digitally submitting (via OMTA website) the *OMTA Officer Expense Form* with paid receipts to the OMTA Treasurer.

\*It is the responsibility of each Officer and Chair to keep the list of duties for his office updated. Each time a change is made, email the revised page to the President for distribution to the VP for